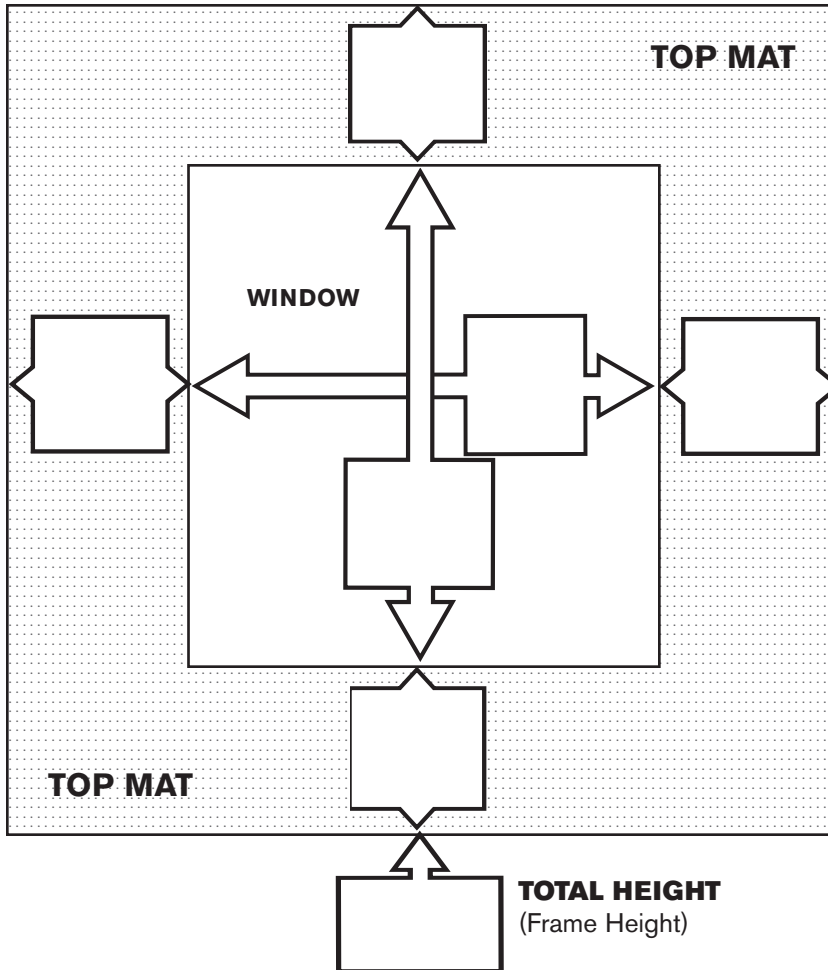


# OPUS SINGLE MAT FORM

CUSTOMER NAME: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_



## REMEMBER...

- INCHES ONLY.
- NO INCREMENTS LESS THAN 1/16".
- TOP MAT MINIMUM BORDER IS 5/8".

## OVERSIZE MATS

- IF YOUR TOTAL HEIGHT AND WIDTH ARE MORE THAN 32"X40" YOUR MAT IS **OVERSIZE**.
- MAXIMUM EXTERIOR DIMENSION FOR AN OVERSIZED MAT IS 38"X58".
- NOT ALL COLOURS ARE AVAILABLE OVERSIZE.
- TOP MAT MINIMUM IS 4".

TOP MAT	BACK MAT <small>OPTIONAL</small> <small>Solid Mat behind the artwork</small>
BRAND _____	BRAND _____
COLOUR _____	COLOUR _____
NUMBER _____	NUMBER _____
PLY _____	PLY _____

### Do you want HINGING?

*This attaches top mat and back mat with linen tape.*

- NO *If YES, which side?*
- YES \$1.50
- LONG SIDE
- SHORT SIDE

Are you placing a **glass/backing** and/or **frame** order with this mat?

- YES  NO

### QUANTITY

*How many do you require?*

## STAFF USE ONLY:

### PRICING

WO#:	TOP MAT _____
PO#	SUB MAT #1 _____
DUE DATE:	SUB MAT #2 _____
DATE ORDERED:	BACK MAT _____
STAFF #:	HINGING _____
STORE:	WINDOWS <b>\$2.50</b>

**TOTAL**

CUSTOMER NAME:

**PLEASE READ**



INITIAL

Opus Framing & Art Supplies guarantees that mats are cut to the specifications you provide. Once cut to your specifications they become your property and are non-returnable.

**OPUS IS NOT RESPONSIBLE FOR INACCURATE MEASUREMENTS.**

Faxed orders are confirmed by phone. If you do not receive confirmation, your order was not received.

Mail Order customers: please call before faxing your order.